

APPLICATION NO:



## COMMUNITY ARTS & HERITAGE SMALL GRANT TO SUPPORT 'UCI ROAD WORLD CHAMPIONSHIPS' ACTIVITIES

Small grants are available for local community groups and organisations to get involved in helping to decorate the route of the UCI Road World Championships. There are ten small grants of up to £250 for people from across the district to get together and get involved in things like making bunting, painting bikes or organising activities to celebrate the prestigious cycling event.

<b>APPLICATION FORM</b>		
1:	NAME OF ORGANISATION	
2:	IF SUCCESSFUL NAME OF ACCOUNT TO WHICH ANY CHEQUES SHOULD BE MADE PAYABLE IF DIFFERENT FROM ABOVE: Please give the Account name	
SECRETARY OR CONTACT TO WHOM ALL CORRESPONDENCE SHOULD BE SENT:		
	NAME:	
	ADDRESS:	
	TEL NO:	
	EMAIL:	
ORGANISATION'S BASE OR H.Q. (If different from above):		
3:	AMOUNT REQUESTED:	TOTAL COST OF PROJECT/EVENT:
	GRANT: £	£

4: Tell us about your 'UCI World Championships' activity:

5:	When will your activity take place (date/s) where will your activity take place? Do you have a programme for your activity? If yes please enclose	
6:	<b>DETAILED EXPENDITURE</b> Please use separate sheet if necessary	<b>DETAILED INCOME (INCLUDE OTHER GRANTS APPLIED FOR, ADMISSON CHARGES, FUNDRAISING, SUBSCRIPTIONS ETC)</b> Please use separate sheet if necessary.
7:	<b>HOW MANY PEOPLE DO YOU EXPECT TO ATTEND OR BENEFIT FROM THE ACTIVITIES / EVENT?</b>	
8:	<b>WHAT PARTS OF THE COMMUNITY ARE REPRESENTED? (i.e. details of the ethnic, male, female, age and people with disability representation)</b>	
9:	<b>DETAILS OF ALL GRANTS OBTAINED IN THE LAST TWO YEARS AND TYPE (EG; SPORTS COUNCIL, ARTS COUNCIL, LOCAL AUTHORITY etc)</b>	

10:	PLEASE ADD OR ATTACH ANY ADDITIONAL INFORMATION YOU MAY THINK APPROPRIATE TO YOUR APPLICATION (EG; FURTHER DETAILS OF THE ORGANISATION, CONSITUTION, FACILITIES USED, PLANNING PERMISSION DETAILS, LAST BALANCE SHEET/AUDITED ACCOUNTS).	
11:	SIGNATURE OF APPLICANT: N.B any successful applications are expected to acknowledge support from the City of Bradford Metropolitan District Council on all promotional material	DATE:

## NOTES FOR APPLICANTS

### **A: CRITERIA AGAINST WHICH APPLICATIONS WILL BE CONSIDERED:**

- 1 Applications will be considered which assist community based leisure/cultural activities in support of the '**UCI Road World Championships**' which will be of benefit to local communities in Bradford & District. Please read the application cover note for details of grants.
- 2 Special consideration will be given to particular target groups including the elderly, youth, ethnic minorities, unemployed, special needs organisations, and to particular communities (eg; inner city areas, council estates), and for new starts and innovatory schemes.
- 3 Applications from organisations outside the boundaries of the City of Bradford Metropolitan District council will not be considered for this one off initiative.
- 4 The maximum allocation of this community grants would be £250. If you would like to discuss a route animation initiative with bigger visual impact that costs slightly more than the community grant offered please get in touch with [saira.ali@bradford.gov.uk](mailto:saira.ali@bradford.gov.uk) to discuss your idea.
- 5 Projects should not contravene Council policy guidelines in areas of equal rights (eg; policies regarding gender, equality, ethnic minorities, special needs).
- 6 The organisation should be a non-profit making voluntary organisation where membership is open (i.e. no discrimination of membership on grounds of sex, race, religion, occupation or opinion).
- 7 All awards are one-off.

### **The following will not normally be supported:**

- Promotion of non cultural/leisure activities
- Fund-raising events
- Services funded normally from other sources (e.g. commercial interests, voluntary contributions or public sector provision)
- Requests for capital projects
- Requests for retrospective support
- Treats, outings and guest speakers will not be funded
- Requests from students either for course fees or projects which could be considered as part of their course study
- Requests from single schools

## APPLICATION PROCEDURE:

- 1 Completed applications should be returned to:

**Karen Lewis**  
**Department of**  
**Place**  
**3<sup>rd</sup> Floor Argus**  
**Chambers**  
**BD1 1 HX**

TEL: 01274 432416

[karen.lewis@bradford.gov.uk](mailto:karen.lewis@bradford.gov.uk)

- 2 **Applicants requiring further information should contact :**

Karen Lewis Tel: 01274 432416 [karen.lewis@bradford.gov.uk](mailto:karen.lewis@bradford.gov.uk)

Saira Ali Tel: 01274 43971 [saira.ali@bradford.gov.uk](mailto:saira.ali@bradford.gov.uk)

Please note that you will need to inform Bradford Council's Public Safety Liaison group of your event. <https://www.bradford.gov.uk/emergencies/emergency-management/events-public-safety-liaison-group/>

- 3 **CLOSING DATE The closing date for completed applications is Friday 6 September 2019**
- 4 Where appropriate an audited financial statement of the group's/organisation's position should accompany the application together with a copy of the constitution and rules if this is the first application for financial assistance.
- 5 All monies given to a group/organisation/individual must be accounted for with full details of how the money was used within one month after the event/project has taken place. Failure to provide this information could jeopardize future applications.
- 6 Please note the dates of this year's UCI World Championships are 21–29 September 2019. Bradford will host the Start of the Elite Women Road Race on Saturday 28 September 2019 and the Men Elite Road Race will come through Ilkley and Addingham on Sunday 29 September.