

SERVICED ACCOMMODATION

website listing 2020



1. **Property details.** If incorrect, please provide accurate property details.

<p>Property Name:</p> <p>Property Address:</p> <p>Property URL:</p> <p>Property Tel:</p> <p>Property email:</p>

2. Online Booking requirements (premium only)

- No booking
 GuestLink (commission-free on tourism website)
 Book now button – state required link@

Link to:

3. Bedroom Information

Total number of bedrooms in your establishment: Please detail below:

Single:		Double:		Twin:		Family:		Flexible:	
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4. Please state your minimum and maximum DAILY RATE PER ROOM B&B for 2020:

RATE PER ROOM B&B	£ Minimum	£ Maximum
Single B&B		
Double B&B		
Twin B&B		
Family B&B		
Flexible B&B		

4a. Are you only open for part of the year? If so, which months will you be CLOSED?
Please circle:

Dec 2019 / Jan 2020 / Feb / Mar / Apr / May / Jun / Jul / Aug / Sept / Oct / Nov / Dec 2020

5. Website listings can have unlimited images depending on package chosen. Please let us know your plans:

[]	I will supply new photos to ruth.cockrill@great-yarmouth.gov.uk
[]	I will resize my photos to 300px x 225px and 640px x 340px myself and upload them to GuestLink


























6. Grading information. If your property is graded, the rating will be shown below. Please tick to confirm correct and advise renewal date. If you are not graded, below will be blank.

Renewal date: _____

7. Facility Symbols - Please confirm your facilities by ticking below. These symbols will appear on your website and FREE app listing.

Site Features	Leisure Facilities	Languages
<input type="checkbox"/> Building of historical interest <input type="checkbox"/> Electric car charging point <input type="checkbox"/> Public house/Inn <input type="checkbox"/> Working farm <input type="checkbox"/> Garden <input type="checkbox"/> Private parking <input type="checkbox"/> On street/public parking	<input type="checkbox"/> Cycles for hire <input type="checkbox"/> Fishing <input type="checkbox"/> Golf available (onsite or nearby) <input type="checkbox"/> Pony trekking/horse-riding <input type="checkbox"/> Shooting <input type="checkbox"/> Water sports onsite <input type="checkbox"/> Games room onsite <input type="checkbox"/> Snooker/billiards/pool onsite <input type="checkbox"/> Gym on site <input type="checkbox"/> Health/beauty facilities onsite <input type="checkbox"/> Leisure club (onsite or nearby) <input type="checkbox"/> Sauna onsite <input type="checkbox"/> Squash onsite <input type="checkbox"/> Swimming pool – indoor onsite <input type="checkbox"/> Swimming pool – outdoor onsite <input type="checkbox"/> Tennis onsite	Ar <input type="checkbox"/> Staff fluent in Arabic Ch <input type="checkbox"/> Staff fluent in Chinese Nd <input type="checkbox"/> Staff fluent in Dutch Fr <input type="checkbox"/> Staff fluent in French Ger <input type="checkbox"/> Staff fluent in German Hi <input type="checkbox"/> Staff fluent in Hindustani It <input type="checkbox"/> Staff fluent in Italian Jp <input type="checkbox"/> Staff fluent in Japanese Pl <input type="checkbox"/> Staff fluent in Polish Po <input type="checkbox"/> Staff fluent in Portuguese Ru <input type="checkbox"/> Staff fluent in Russian Sp <input type="checkbox"/> Staff fluent in Spanish We <input type="checkbox"/> Staff fluent in Welsh
Booking & Payment Details		
<input type="checkbox"/> American Express accepted <input type="checkbox"/> Visa/Mastercard/Switch accepted <input type="checkbox"/> Euros accepted <input type="checkbox"/> Christmas special programme <input type="checkbox"/> Senior citizens reduced rates <input type="checkbox"/> Travel agent bookings		
Target Markets		
<input type="checkbox"/> Coach parties welcomed <input type="checkbox"/> Single sex groups NOT accepted <input type="checkbox"/> Single sex groups welcomed		

Property Facilities	Children	Room Facilities
AC <input type="checkbox"/> Air conditioning CH <input type="checkbox"/> Central heating <input type="checkbox"/> Conference facilities <input type="checkbox"/> Disabled facilities <input type="checkbox"/> Dogs/pets accepted by arrangement <input type="checkbox"/> Dogs/pets NOT accepted	<input type="checkbox"/> Children welcome <input type="checkbox"/> Children's indoor play area <input type="checkbox"/> Children's outdoor play area <input type="checkbox"/> Baby listening service <input type="checkbox"/> Cots available <input type="checkbox"/> High chairs available	<input type="checkbox"/> Electric shaver points <input type="checkbox"/> Hairdryer <input type="checkbox"/> Tea/coffee making in bedrooms <input type="checkbox"/> Mini-bar in bedrooms <input type="checkbox"/> Telephone <input type="checkbox"/> Radio

 <input type="checkbox"/> Regular entertainment  <input type="checkbox"/> WiFi or internet access  <input type="checkbox"/> Ironing facilities  <input type="checkbox"/> Laundry facilities  <input type="checkbox"/> Laundry/valet service  <input type="checkbox"/> Lounge for residents' use  <input type="checkbox"/> Night porter  <input type="checkbox"/> Passenger lift  <input type="checkbox"/> Real log/coal fires  <input type="checkbox"/> Designated Smoking areas  <input type="checkbox"/> Totally non-smoking  <input type="checkbox"/> Telephone (public)  <input type="checkbox"/> Television available	Catering	<input type="checkbox"/> Satellite TV  <input type="checkbox"/> Television  <input type="checkbox"/> CD Player  <input type="checkbox"/> DVD PLayer
	 <input type="checkbox"/> Continental breakfast only  <input type="checkbox"/> Evening meals  <input type="checkbox"/> Licensed (table or bar)  <input type="checkbox"/> Packed lunches provided  <input type="checkbox"/> Restaurant open to non-residents  <input type="checkbox"/> Snacks/afternoon tea  <input type="checkbox"/> Special diets available  <input type="checkbox"/> Vegetarian diet available  <input type="checkbox"/> Unlicensed	

8. Directions to «Property_Name»

Please find below the on-line directions to your establishment. Please mark any changes carefully on this sheet.

9. App description (3 sentences only)

Please find below your app description. Please mark any changes carefully on this sheet.

10. Official Tourism website description (N/A for Basic listing, 250 words for Enhanced or unlimited words for Premium package)

Please find below your online description shown on www.great-yarmouth.co.uk

Please mark any changes carefully on this sheet.

11. As part of the Premium package, you can add links for your social media sites. Please fill in the relevant sites you would like to add:



FaceBook: _____



Twitter: _____



Instagram: _____



Youtube: _____



Pinterest: _____



Flickr: _____



Tumblr: _____

Please return this form together with your order form to Ruth Cockrill, Tourist Information Centre, 25 Marine Parade, Great Yarmouth. NR30 2EN.

Please return this form **together with your order form** to Ruth Cockrill, Tourist Information Centre, 25 Marine Parade, Great Yarmouth, NR30 2EN.

United Kingdom organisations, including NVG, promoting tourism and local businesses, who use the Guestlink database (operated by NVG Ltd), may process your business data. The lawful bases for processing your business data may be 'Contract', 'Legitimate Interests' or 'Public Task', depending on the organisation and nature of the processing. This is processing you may reasonably expect, relating to your business presence on the organisations' websites and publications and your use of Guestlink.

If you wish to be removed from the Guestlink database, please contact your data steward Ruth Cockrill, Great Yarmouth Borough Council, 01493 846107, ruth.cockrill@great-yarmouth.gov.uk

As part of the processing the organisations may contact your business about your use of Guestlink, updating your entry on the organisations' websites and publications, or how to use system features that could benefit your customer numbers or customer spend.

[] Tick this box if your business does NOT wish to be contacted about non-essential matters