GUESTLINK | ONLINE TOURISM SOLUTIONS

Accommodation sign ups available

+ Affiliates	PAYG: From 5% commission inc VAT	☐
+ Booking Extras	ANNUAL: £95 + VAT	☐
	MONTHLY: £10 + VAT	☐
	PAYG: 4% commission inc VAT	☐
+ Connect	ANNUAL: £50 + VAT	☐
	MONTHLY: £5 + VAT	☐
	AGENCY: £100 + VAT	☐
+ Diary	ANNUAL: £145 + VAT	☐
	MONTHLY:£15 + VAT	☐
+ Reviews	ANNUAL: £50 + VAT	☐
	MONTHLY: £5 + VAT	☐
+ Roomcheck	ANNUAL: Enhanced entry £95 + VAT + 10% commission inc VAT	☐
+ Web Booking	ANNUAL: £245 + VAT	☐
	MONTHLY: £25 + VAT	☐
	PAYG: 4% commission inc VAT	☐
+ Worldwide	**Booking.com:** ANNUAL: £150 + VAT	☐
	MONTHLY: £15 + VAT	☐
	PAYG: 3% commission inc VAT	☐

Attraction sign ups available

+ eShop	ANNUAL: £145 + VAT	☐
	MONTHLY: £15 + VAT	☐
	PAYG: 4% commission inc VAT	☐
+ Overnighter	ANNUAL £30 + VAT earn 5% commission inc VAT	☐

All subscription prices are subject to VAT. All commission prices include VAT.
Please note: Visit www.guestlink.co.uk to sign up online with your Direct Debit details. Alternatively complete this form together with a paper Direct Debit form* or enclose a cheque for the full annual subscription fee. Annual subscription sign ups will receive one invoice per year. Pay-As-You-Go and monthly sign ups will receive one invoice per month (when value is at least £5). Cheques/ BACs transfers made at same time as sign up or within seven days of publishing the online statement will be exempt from the administration charge.
*If you do not pay by Direct Debit and we have to invoice you for either renewals or commissions there will be an administration fee of £5 plus VAT per invoice.

For further details PTO

Payment Methods

You can pay by Direct Debit or invoice. For payment by invoice there is a £5 + VAT admin charge per invoice. This invoice charge is waived if payment reaches us within 7 days of the amount due appearing on your online statement in Guestlink. For payment by Direct Debit please complete a Direct Debit form. Annual subscription sign-ups will receive one invoice per year. Pay-As-You-Go and monthly sign-ups will receive one invoice per month (when value is at least £5). Commissions are calculated monthly in arrears and appear on your online statement. Please see below for full details.

Payment Terms

New Vision Group Ltd (NVG) maintains its own websites and products and also provides data driven links for use on the websites of third parties (jointly: the "Websites"). NVG will include information relating to a participating accommodation provider ("Provider") on the Websites in order to allow visitors of the Websites to make an online booking for accommodation and/or products and tickets. These Payment Terms are subject to our Terms and Conditions which can be found on www.guestlink.co.uk.

1) Signup options	2) Online Statement	3) Payments
a. Pay-As-You-Go: The Provider shall pay NVG a commission based on a percentage of the fulfilled booking value and other components as advertised by the Provider on the websites, except in the case of a cancellation. **b. Annual / Monthly subscriptions:** The Provider shall pay NVG an annual / monthly subscription for the use of the Guestlink + product for one calendar year / month from the date of registration. Annual / monthly subscriptions will be automatically renewed at the end of the term unless NVG is notified prior to the renewal date. Refunds will not be made in the event of a cancellation part way through the subscription.	An "Online Statement" will be accessible via www.guestlink.co.uk ("Guestlink") and will show the subscriptions and commission due to NVG. Commissions are calculated monthly in arrears. Commissions due are calculated on or after the 10th of each month on bookings where the date of departure has past and the booking status has been set to 'confirmed' or 'not updated by the provider' within Guestlink (ie any booking that does not display 'declined', 'no show' or cancelled' will be charged). **Once commissions have been calculated and added to the statement they shall be deemed to have been confirmed and shall be binding on both parties.**	**a. Invoices:** Invoices will be prepared in accordance with the Online Statements. Invoices for annual subscriptions are processed on an annual basis; invoices for commissions and monthly subscriptions are processed on a monthly basis and shall be sent to the Provider. **b. Direct Debit:** Direct Debit payments will be calculated on or after the 10th of each month. Payments will then be taken approximately 10 days later. **c. Payment Method:** Payment is by invoice or Direct Debit. Failure to return a completed Direct Debit form will result in the payment method being by invoice.

Cancellation Policy
a) Pay-as-you-go
You may cancel your contract at any time from the date of original sign-up by notifying us in writing (email, fax or post). You are liable to pay Guestlink commission on all bookings taken up to and including the date of cancellation. Commissions are calculated on or after the 10th of each month on bookings where the date of departure has passed and the booking status has been set to 'confirmed' or 'not updated by the provider' within Guestlink (any booking that does not display 'declined', 'no show' or 'cancelled' will be charged). Once commissions have been calculated and added to the statement they shall be deemed to have been confirmed and shall be binding on both parties.
Special note for Direct Debit customers: If you go online and cancel your Direct Debit with your bank you will be issued with an invoice which is subject to a £5 administration charge + VAT plus any commissions due. Take care to avoid cancelling your Direct Debit at the same time as cancelling a product.
b) Annual / Monthly Subscription
You may cancel your contract at any time from date of original sign-up by notifying us in writing (email, fax or post); however refunds will not be made in the event of cancellation.

Please complete your details to signup for the products selected on page 1:

Authorised Representative of Accommodation:

I have read and agree to the Terms and Conditions: ☐

Full name: _____

Payment Method: ☐ Invoice ☐ Direct Debit

Legal name of business: _____

Guestlink Contact ID: _____

Signature: _____ Date: _____

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DIRECT Debit

Please fill in the whole form using a ball point pen and send it to:

New Vision Group Ltd
The Chequers
28 Whitehorse Street
Baldock
Hertfordshire
SG7 6QQ

Name(s) of Account Holder(s)

Bank/Building Society Account Number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager Bank / Building Society

Address

Postcode

Guestlink Contact ID

Instruction to your Bank or Building Society to pay by Direct Debit

Originator's Identification Number

2	4	9	0	6	3

FOR NEW VISION GROUP LTD OFFICIAL USE ONLY. This is not part of the instruction to your Bank or Building Society.

Instruction to your Bank or Building Society
Please pay New Vision Group Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with New Vision Group Ltd and, if so, details will be passed electronically to my Bank / Building Society.

Signature(s):

Date:

Banks and Building Societies may not accept Direct Debit Instructions for some types of account. DDI1

This guarantee should be detached and retained by the Payer.

DIRECT Debit

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change New Vision Group Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by New Vision Group Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

The Chequers, 28 Whitehorse Street, Baldock, Hertfordshire SG7 6QQ
Guestlink is a trading name of New Vision Group Ltd registered in England number 05196236
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e: helpdesk@guestlink.co.uk / sales@guestlink.co.uk **w:** www.guestlink.co.uk