

Conference Eastbourne

Conference Accommodation Request

Conference:

Contact:

Address for correspondence:

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Postcode: **Telephone (day time):** **Mobile:**

E-mail: **Date:**

Hotel / Guest House 1st Choice	Hotel / Guest House 2nd Choice	Hotel / Guest House 3rd Choice

If we are unable to place you in one of your 3 choices, we will make every effort to book a similar hotel. Please indicate your preferred pricing range:

£27-£35

£36-£40

£41-£50

£50+

Accommodation Required:

Date From	Date to	Single	Double	Twin	Basic or En Suite	Names of all Delegates

IMPORTANT NOTE: If you wish to share accommodation, please make your request on one form only. Please settle your account direct with the hotel. If required, arrange credit card facilities with the hotel prior to booking. In the event of non-arrival or cancellation, the client may be liable to cancellation charges at the discretion of the hotel. You may wish to take out cancellation insurance to cover this. Any changes to your booking should be made as early as possible.

PLEASE COMPLETE and RETURN DIRECT TO:

Accommodation Office, Economy, Tourism & Planning, 68 Grove Road, Eastbourne,
BN21 4UH

Tel: 01323 647130

Fax: 01323 430093

Email: liz.attwell@eastbourne.gov.uk