



Film Unit part of Eastbourne Tourism & Enterprise Department
 Winter Garden, Compton Street
 Eastbourne, BN21 4BP
 Tel: 01323 415725
 Fax: 01323 727369
 Email: filming@eastbourne.gov.uk

Application to Film in Eastbourne

Please complete in black ink using block capitals as soon as possible, and return to the film unit above with proof of public liability insurance and a risk assessment.

If you wish to film on the public highway then this will be subject to your being able to tick all the following boxes. Please note a lengthier time frame to gain permissions is likely.

- Are you able to give four weeks notice prior to any filming taking place on the highway?
- Can you supply us with a shooting schedule?

If you have been unable to tick YES to any of the above please contact the Film Unit so that we can discuss feasibility prior to considering your application.

Location Manager:
 Email:
 Telephone:
 Mobile:
 Fax:

Project Title:

Film/TV/Commercial/Promo/Music Video/Shorts/Student/Still Photoshoot

Production Company:

Co-Production:

Address:

Address for Invoice: (if different)

Description of Filming:

Date and Times of Filming

Please include details of any night filming

Production Budget: _____

Location Budget: _____

No of Crew: _____

No of Vehicles: _____

Location(s) required (please specify interior or exterior; where involving Beachy Head please indicate on a map the specific site area – a site visit is highly recommended):

Film Company Location Contact

Parking Requirements:

Pay & Display machine number and the number of bays required (if known).
For yellow lines and residents bays, please indicate location.
Please provide a separate list of vehicle registration numbers.
Where parking is complicated, please include a diagram.

Please tick if your shoot may involve any of the following:

- | | | |
|---|--|--|
| <input type="checkbox"/> Temporary traffic control | <input type="checkbox"/> Scaffolding | <input type="checkbox"/> Animals |
| <input type="checkbox"/> Road closure | <input type="checkbox"/> Honey wagons | <input type="checkbox"/> Children |
| <input type="checkbox"/> Street dressing/disguising street markings | <input type="checkbox"/> Catering facilities | <input type="checkbox"/> Reconstruction of crime/emergency |
| <input type="checkbox"/> Cherry pickers or lighting towers | <input type="checkbox"/> SFX | <input type="checkbox"/> Cast dressed as police/emergency services |
| <input type="checkbox"/> Camera crane | <input type="checkbox"/> Firearms/gunfire | <input type="checkbox"/> Car chases/driving sequences |
| <input type="checkbox"/> Camera track | <input type="checkbox"/> Smoke effects | <input type="checkbox"/> Building blackout |
| <input type="checkbox"/> Low loaders | <input type="checkbox"/> Fire effects | <input type="checkbox"/> Crowd control by stewards /security |
| <input type="checkbox"/> Generator | <input type="checkbox"/> Stunts | |
| <input type="checkbox"/> Playback | <input type="checkbox"/> Wet down | |

If you have ticked any of the above, please give details:

Please indicate if you require any of the following council services:

- | | |
|--|--|
| Turning off street lights <input type="checkbox"/> | Refuse collection <input type="checkbox"/> |
| Removal of street furniture <input type="checkbox"/> | Street cleaning <input type="checkbox"/> |
| Coning <input type="checkbox"/> | Other (please specify below) |

This document is an application to film in Eastbourne, it does not constitute a filming or location contract. Nor does it grant permission to film.

**Please email a copy of this completed form to
Eastbourne Filming Unit**

Tourism & Enterprise, Eastbourne Borough Council, Winter Garden, Compton Street, Eastbourne, BN21 4BP
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