

**Meeting:** Brentwood Business Partnership

**Venue:** Brentwood Town Hall, Council Chamber, Ingrave Road, Brentwood CM15 8AY

**Date:** Thursday 9 January 2020

**Time:** 6pm – 8pm

**Minutes:** Nishat Amin

## Agenda

	Items	Lead	Time
1.	Welcome and Introductions	Chair	6pm
2.	Minutes from 06.11.19	Chair	6.05pm
3.	BBP Sponsorship Signing	Chair	6.10pm
4.	Savills Place Presentation on High Streets	Savills	6:30pm
5.	Ratification of Terms of Reference	Chair	7pm
6.	Sponsorship Update/2020 Events	Chair	7:05pm
7.	Council Executive Report <ul style="list-style-type: none"> <li>- Economic Development</li> <li>- Planning Policy</li> <li>- Corporate Enforcement</li> </ul>	LE/NA PD TL	7:15pm
8.	Business Trade Clusters Update <ul style="list-style-type: none"> <li>- Brentwood Cluster &amp; Baytree Progress Update</li> <li>- Shenfield Upper and Central Progress Update</li> <li>- Ingatestone Cluster Progress Update</li> </ul>	DF/IS/VO KT/NP MHt	7:25pm
9.	Report on Outcomes on BBP Business Plan	LE/NA	7:40pm
10.	New Bid Funding Applications	ALL	7:45pm
11.	Report on Recent Activities from Chamber and FSB	CB/AJ	7:50pm
12.	AOB	ALL	7:55pm

**Next meeting date:** Tuesday 18 February, 6pm – 8pm

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