

Meeting: Brentwood Business Partnership

Venue: Unit 4A Baytree Centre, Brentwood (entry from the High Street, next to Card Factory)

Date: Wednesday 23 May 2018

Time: 6:00pm

Minutes: Nishat Amin

Agenda

	Items	Lead	Time
1.	Welcome and Introductions	Chair	6.00pm
2.	Minutes from 20.03.18	Chair	6.05pm
3.	Chair's Report <ul style="list-style-type: none"> ○ Brentwood Business Partnership Management Meeting 12.04.18 ○ Southend BP Executive Meeting Report ○ Agree revised TORs (previously circulated) 	MH	6.15pm
4.	BBP Business Plan & Sponsorship Package Proposal BBP to agree the drafts for publication	MH	6.30pm
5.	Report from Elaine Gale on the 2018 Brentwood Art's Trail	EG	6.45pm
6.	Florist at Brentwood Market	LE, MH	6.55pm
7.	Business Trade Clusters update <ul style="list-style-type: none"> ○ Brentwood West End WEBTC Report ○ Upper Shenfield SUBTC Report ○ Central Shenfield 	Suzan Hearson Clark Nish Patel Kaye Thurgood	7.00pm

	SCBTC Report		
8.	Brentwood Chamber of Commerce Business Awards	Colin Barber	7.20pm
9.	New Bid Funding Applications	Chair	7.25pm
10.	Business Support Update	NA	7.35pm
11.	AOB	ALL	7.50pm