

**Meeting: Brentwood Business Partnership**

**Venue: Brentwood Borough Council Wedding & Ceremonies Room, 1-2 Seven Arches Road, Ingrave Rd, Brentwood CM15 8AY**

**Date: Tuesday 19 February 2019**

**Time: 6:00pm**

**Minutes: Nishat Amin**

## Agenda

	Items	Lead	Time
1.	Welcome and Introductions	Chair	6.00pm
2.	Minutes from 09.01.19	Chair	6.05pm
3.	Chair's Report	Chair	6.10pm
4.	Report on Christmas Events	KA	6.20pm
5.	Business Workshops Outcome of Collaboration Meeting on 30 January with BBP, Chamber and Council	LE/MH	6.30pm
6.	National Apprenticeship Week Pop-Up Shop Update	LE	6.40pm
7.	Chat 1 <sup>st</sup> Brentwood Centre's New Wellbeing Programme	NS	6.45pm
8.	Council Executive Report <ul style="list-style-type: none"> <li>- Economic Development <ul style="list-style-type: none"> <li>i) Spruce Up the High Street</li> <li>ii) Business monitoring report ('Health of the High Street')</li> <li>iii) Town Hall Refurbishment</li> </ul> </li> <li>- Planning Policy</li> <li>- Corporate Enforcement</li> </ul>	LE/NA/PD/TL	7.00pm
9.	Business Trade Clusters Update <ul style="list-style-type: none"> <li>- Brentwood Cluster Baytree Progress Update</li> <li>- Shenfield Upper and Central Progress Update</li> <li>- Ingatestone Cluster Progress Report</li> </ul>	DF/IS KT/NP MHt	7.15pm

	- Introducing New Member: Beresfords	PB/NJ	
10.	Report on Outcomes on BBP Business Plan	MH/LE/NA	7.35pm
11.	New Bid Funding Applications	ALL	7.40pm
12.	Report on Recent Activities from Chamber and FSB	CB/AJ	7:50pm
13.	AOB	ALL	7.55pm

**Next meeting date:** Tuesday 2<sup>nd</sup> April 2019, 6.00pm – 8.00pm

(Meeting date changed due to the clash with our first joint workshop, 'Managing Growth and Its Unintended Consequences' on the 3<sup>rd</sup> April 6:00pm-8:30pm)

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