

Meeting: Brentwood Business Partnership

Venue: Virtual Meeting by Zoom

Link: <https://us02web.zoom.us/j/82507419241>

Date: Wednesday 13 May 2020

Time: 6pm – 8pm

Minutes: Nishat Amin

Agenda

	Items	Lead	Time
1.	Welcome and Introductions	Chair	6pm
2.	Minutes from 18 February 2020	Chair	6.05pm
3.	Chair's Report	Chair	6.10pm
4.	Report from Laurie Edmonds on implementation of government financial support schemes and other news	LE	6:20pm
5.	Brentwood Open Facebook Group	LE	6:30pm
6.	COVID-19 Recovery <ul style="list-style-type: none"> - BBP's role in the post-lockdown recovery - Future of BBP events 	Chair/LE	6:40pm
7.	View/comments from sponsors Beresfords and Tees	T/B	7:00pm
8.	Approve BBP Terms of Reference	Chair	7:10pm
9.	Business Trade Clusters Update <ul style="list-style-type: none"> - Brentwood Cluster & Baytree Progress Update - Shenfield Upper and Central Progress Update - Ingatestone Cluster Progress Update 	DF/IS/VO KT/NP Mht	7:15pm
10.	Report on recent activities from Chamber <ul style="list-style-type: none"> - Backing Brentwood Webinar Series 	CB	7:35pm
11.	AOB	ALL	7:45pm

Next meeting date: Tuesday 23 June, 6pm – 8pm

Venue: TBC