

Southend-on-Sea Borough Council

Enterprise, Tourism & The Environment

Andy Lewis Corporate Director

Our ref:
Your ref:
Contact name James Holmes
Date:

Direct Line: 01702 215175
Facsimile: 01702 215465
Email: jamesholmes@southend.gov.uk



Southend Air Festival 2012

Dear Sir / Madam,

Southend Air Festival 2012- Saturday 26th & Sunday 27th May 2012

The two-day Southend Air Festival is a high profile event, attracting in the region of half a million visitors over 2 days, and vast media exposure.

Incorporating a wide range of exhibitors, entertainment and static ground displays, together with support from the military and a full afternoon's flying programme each day.

If you are interested in applying for catering space at this event, please complete and return your form to the address provided for consideration. (If you would like to submit more than one unit for our consideration please either photocopy the application form, download more copies from www.southendairshow.com or telephone James Holmes (Tourism & Events Assistant) on 01702 215175 for additional forms).

When returning your application, please ensure you also send us:

- a photograph of your unit
- sample menu of the food you will offer at our event with prices that will be charged on the day
- a copy of your current Public Liability insurance certificate (minimum cover of £5million).
- site plan of your proposed layout

In the meantime, if you require any further information, please do not hesitate to contact us on 01702 215175. We look forward to receiving your completed application form.

Please note, we are not obliged to accept any applications submitted as a limited number of sites are available.

Yours faithfully

James Holmes
Tourism & Events Assistant

Enc: *Event Information*
Application Form
Site Fees